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Inventory

The below items are included in the waste receptacle shipping box

- Aluminum pet sign, with mounting hardware - two 2¼" carriage bolts, washers, and locknuts
- Aluminum DogiPot Jr. bag dispenser, with mounting hardware - two bolts, washers, and locknuts
- Two keys - for locking front access on dispenser
- Two rolls of DogiPot litter pick-up bags -200 count per roll (inside DogiPot Jr. bag dispenser)
- 10 gallon steel waste receptacle with attached hinged lid and trash liner bag retainer bands, with mounting hardware -one 2½" and one 2¾" bolts, washers, and locknuts
- One roll DogiPot liner trash bags - 50 Count

The below items come in a separate shipping box

- 2" x 2" x 4'-8' galvanized steel telescopic mounting post, with installation hardware - two carriage bolts, washers, and locknuts

Please check the above inventory and call if any parts are missing.

Installation

Day One

1. **Select a good visible spot** in your community or park where you want to install the DogiPot Pet Station. Park entrances are typically good locations as visitors can take a pick-up bag on their way in and deposit the filled bag on their way out.
2. **Dig a hole** 18" deep x 7" around.
3. **Mix concrete and pour into the hole** - mix, according to bag instructions, a 40 lb bag of "ready to use".
4. Remove the 1¾" x 1¾" x 4' portion of the mounting post from the 2" x 2" x 4' portion of the mounting post. **The larger portion is the part that will be cemented into the ground.**
5. **To stabilize the post while cementing**, place a rod, bolt or other device through the two bottom holes of the larger portion of the mounting post, approx. 14" into the hole. Level the post in a straight vertical position and **let concrete dry for at least 12 hours.**

Day Two

1. After the concrete is dry, **insert the smaller portion of the post into the larger cemented portion** until the first 4 holes are lined up between the two posts. **Use two carriage bolts, washers, and locknuts to fix the telescope post in position.** Be sure that the upper bolt in the top overlapping hole is pointing from right to left and the lower bolt (4 holes below) is pointing from front to back. Your bolted 2-piece post should now stand approximately 6' 6" above the ground.

Begin attaching components starting at the top and work your way down.

2. **Attach the sign** on top of the post, with the upper sign hole matching the upper most hole in the post. Use the enclosed 2½" bolts, washers, and locknuts.
3. **Install the DogiPot Jr. bag dispenser** according to the mounting instructions enclosed with the dispenser. Ensure that the upper edge of the dispenser is approximately 1" below the lower edge of the sign.
4. **Install the waste receptacle** approximately 12½" below the lower end of your DogiPot Jr. bag dispenser. Align the predrilled holes in the receptacle with those on the post and attach with the remaining bolts, washers, and locknuts - use the 2¾" bolt on top and the 2½" bolt below. The upper back wall of the waste receptacle is

supposed to touch the head of the lower post carriage bolt, which creates some space between the post and the receptacle, allowing the receptacle lid to open from left to right, without touching the post.

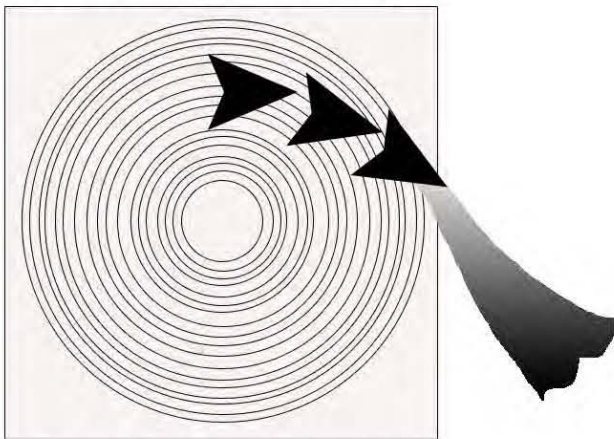
5. **Insert one of the enclosed DogiPot liner trash bags** into the waste receptacle, folding it over the interior retainer bands.
6. Now sit back and relax while the pet owners pick-up after their dogs!

Bag Installation

For proper bag dispensing, be sure of the following:

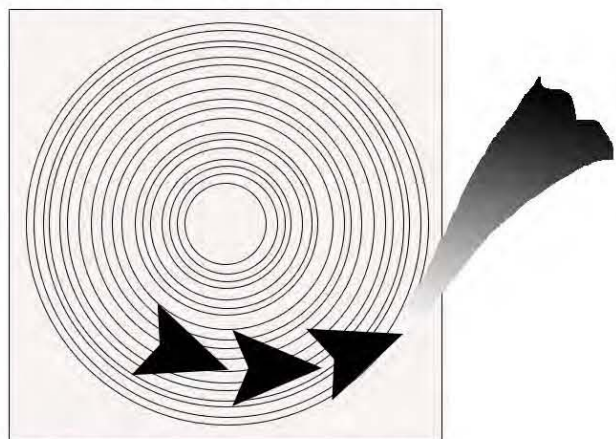
- The dispenser slots match the pick-up bag box slots
- The lettering on the pick-up bag boxes is right-side-up
- The lettering on the pick-up bags is visible on the top when the bags hang out of the slots
- The bags will be dispensed following the upper wall of the dispenser slots - see Illustrations below

Correct Bag Dispensing



Bag pulls down from top.

Incorrect Bag Dispensing



Bag pulls up from the bottom.

Technical drawings and information provided by DogiPot.